

OWEN SOUND FARMERS' MARKET  
RULES AND REGULATIONS

These regulations shall be in effect from April 2, 2011 and may only be amended by the General Membership at any Annual or General Meeting called for that purpose. Notice shall be given seven days in advance of the meeting

1. (a) The Annual Meeting shall be held within 60 days of the end of the fiscal year, (February 28) to elect 10-12 Directors and to review the operation of the market. The President and the Vice President shall be elected at the Annual Meeting by the general membership from the 10-12 members of the Board of Directors.
- (b) The Board of Directors shall have the power to act for the Market Association between Annual or General Meetings. Adoption of the minutes of meetings of the Board of Directors by the General Membership at the next Annual or General Meeting will be deemed to be approval of the actions of the Board.
- (c) The Board of Directors must obtain the approval of the General membership for any financial obligation beyond the day today operation of the market.
2. (a) All vendors shall conform to Federal, Provincial, Municipal and Health regulations.
- (b) Should a vendor subvert the law or the Rules and Regulations of the Owen Sound & District Vendors Association and/or Vendors Agreement, sell goods of questionable quality, the manager shall have the right to suspend the Vendor. A suspended Vendor may appeal to the Board of Directors in writing.
3. (a) Each vendor shall set the price of goods offered for sale excepting produce under the control of a Farm Product Marketing Board. In this case the vendors must charge at least the minimum established price.
- (b) All vendors shall produce 100% of the products they wish to sell. Exceptions require approval from the Board and may not exceed 25% of display space.
4. (a) Only two wholesalers or traders will be permitted at the Market.

- (b) No itinerant dealers will be allowed at the Market. The exception being one trader or producer for the Niagara Region, who will supply fresh peaches, grapes and other fruits not grown in this area when they are in season.
- (c) The wholesalers will not be permitted to sell "Loss Leaders" to the detriment of the other vendors.
- (d) All vendors who produce food or substances for ingestion by the public are required to have and maintain a "Food Handler Certificate" as provided by the Grey Bruce Health Unit or other equivalent granting agency.

Vendors will be required to renew the Certificate every five years.

Proof of completion must be submitted to the Market Manager.

Vegetables and Fruits grown and not processed by the vendor are exempt

Vendors whose facilities are inspected on a regular basis by other regulatory agencies may be exempt, (For example, meat or fish processing facilities).

- (e) All efforts must be made to be in compliance with all requirements surrounding production, transport, display, and sale of food goods.
  - (f) Non traditional vendors which do not fit into the above categories may be permitted if deemed by the Board of Directors that they have a product beneficial to the Market. Non traditional vendors may not exceed 10% of the total vendor base.
5. No vendor shall sublet, loan or otherwise grant the use to the stall to another person. Agents or employees of a vendor may operate the stall in the absence of the vendor.
6. (a) Annual vendors operate either inside or outside. Daily vendors may be placed based on space availability.
- (b) Membership may be suspended for late arrival, early departure or other infractions.
  - (c) Vendor shall notify the Manager at **LEAST ONE WEEK IN ADVANCE OF RETURNING TO THE MARKET AFTER AN ABSENCE OF TWO WEEKS.** When a vendor is absent his or her stall may be rented to daily vendors

and the daily vendor will have precedence if the regular vendor does come without notification.

- (d) Market hours are as advertised. Stalls not occupied 1/2 hour after opening can be rented.
  - (e) Vendors are expected to be in attendance until closing time.
  - (f) All stalls must be cleaned and vacated within one hour of market closing.
7. No vendor may use space except that allocated to him or her by the Market Manager. Those granted use of space shall pay for it at regular weekly rate and may be suspended from the Market at the discretion of the Executive for failure to pay.
8. On the ramp, no vendor shall be allocated more than three (3) spaces or a total of twenty four (24) feet. Under this rule, a vendor shall mean a single person, a partnership, a limited corporation, an association, a family or a group or organization. Inside the building the same rule shall apply except the maximum space shall be four (4) spaces. Exceptions may be presented to the Executive.
9. No vendor shall intrude into another vendor's space, nor block in any way the access to another vendor's stall, nor may they intrude into the space for the general public to move in front of the displays. They may set up their displays only in the space which is meant for display. The manager may order such merchandising, vehicle, etc. moved.
10. (a) Yearly & Weekly Membership fees (stall fees) shall be set at the Annual Meeting, based upon the recommendation of rates set by the Board of Directors. At the lapse of membership, Vendors shall pay on a weekly basis and may reapply to become a Yearly Vendor.
11. Yearly ("Annual") Membership shall be granted at the discretion of the Board of Directors
12. The Executive, the Board of Directors, the President and the Market Manager shall take such action necessary to ensure there are a good variety of products at the Market. Vendors shall be divided into Classifications on types of products and may only change or add products outside of his/her Classification with the consent of the Board of Directors.

13. The vendor shall fill out an application form stating his or her product line each year if he/she wishes to change or add a product from a different Classification. Approved changes in classification shall be posted.
14. The Executive, the Board of Directors, the President and the Manager shall take such action and make such decisions as are necessary for the successful promotion and development of the Owen Sound and District Farmers' Market.